



THE UNIVERSITY OF BRITISH COLUMBIA

Faculty of Management

Dear Bachelor of Management student,

On January 12th, you received a UBC Broadcast message stating that the majority of UBC's Term 2 courses are being delivered online until February 7th. Please remember that all MGMT courses will continue to be available online for the remainder of Term 2 with no requirement for you to be on campus, in Kelowna or even in Canada. Some MGMT courses may include optional in-person components once the campus reopens to in-person learning but those in-person components will not be required. Regardless of where you reside and how you participate in MGMT courses, we remain committed to providing you with as effective a learning experience as possible during these changing circumstances.

Many of you are also registered in courses from other Faculties (examples include but are not limited to MATH, ENGL or PSYO courses). The delivery format of those courses is determined by the Faculties responsible for those courses. If you have questions about whether a non-MGMT course may require in-person attendance later in the term, please check with the instructor or appropriate Faculty.

Reminder: Add-drop deadline

Please note, the Term 2 add-drop deadline is quickly approaching (January 24th). If you drop a course before 11:59pm PT January 24th, there will be no W on your student record and you will be eligible for a full tuition refund. Between January 25th and March 18th, you can still withdraw from a course through [your SSC](#) using the "add/drop courses" function. For courses dropped during this period, you will receive a W standing and will be charged tuition. If you wish to withdraw from a course after March 19th, you must submit a [Late Withdrawal Request](#); please note, requests are not guaranteed to be approved.

Reminder: Academic Concession

[Academic concession](#) is the official process to handle instances of student illness or other personal challenges that affect your ability to complete course work on schedule. Please ensure you have reviewed the material on academic concession that is provided in the MGMT Foundations Canvas course. If you think that you need a concession, please put in your request as soon as possible. In general, if you are requesting academic concession for one course you should connect directly with your instructor. If you require academic concession for multiple courses, please connect with the Academic Programs Office (fom.bmgt@ubc.ca) and we can assist with the steps to move forward.

Please know that we understand and appreciate how difficult, frustrating and complicated the pandemic continues to be. We remain committed to offering learning experiences in MGMT courses that are focused on inclusivity. Please reach out to us at fom.bmgt@ubc.ca if we can be of assistance.

Best,
Dayl Hancock
Manager, Academic Programs

On behalf of:
Academic Programs Office



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